

Manager II (Chief, Division of Risk Management), Grade M2
Montgomery County Government
Department of Finance
Rockville, Maryland

Salary Range: \$88,388 - \$160,454

The Department of Finance, Division of Risk Management manages Montgomery County's Self-Insurance Program which provides comprehensive property and casualty insurance for the County and its participating agencies.

The successful employee will be responsible for all aspects of risk management and the multiple member self-insurance property and casualty program for a large metropolitan municipal government pool. Exposures include police and fire protection, large transit system and school bus fleet, one of the largest public school systems in the USA, a large community college, two housing authorities, open and closed landfills and extensive park and recreation programs. The program covers the County government and 12 participating agencies with approximately 45,000 employees and volunteers.

The purpose of this position is to ensure that the County and other participating agencies are protected from financial loss caused by property or casualty exposures resulting from the operations of a large urban/suburban municipal government. This position is responsible for placing property and casualty insurance using assigned brokers, negotiating with underwriters as required, risk transfer, risk financing, managing a large claims operation through a contract and providing loss prevention and loss control services for a County employee population of 9,000.

The successful employee must have experience working independently, with strong initiative and self-motivation, and strong communication skills. This position requires the ability to work collaboratively with all levels of management and leadership, contractors, insurers and brokers, assigned legal staff and the public. Additional responsibilities include evaluation of annual actuarial analyses, overseeing preparation of annual budgets and cost allocation to County departments and member agencies (nearly \$70 million), and personnel management for ten professional and administrative staff.

As a manager/supervisor of unionized employees, this position has a responsibility for fostering a positive labor relations environment based on mutual trust, respect, and cooperation.

A criminal background and credit history check will be conducted on the selected candidate prior to appointment and will be a significant factor in the hiring decision.

Minimum Qualifications

Experience: Seven (7) years of progressively responsible administrative and managerial experience in complex risk management programs. Note: The term "executive" is further defined as a high echelon or high level position in an organization that is assigned technical research, management advisory services responsibilities, or policy-making duties and responsibilities that exerts considerable influence on organizational policy, plans, and operations through technical research, management advisory services, and/or policy-making duties and responsibilities (e.g., County positions at Grade 30 or above).

Education: Graduation from an accredited college or university with a Bachelor's Degree.

Equivalency: An equivalent combination of education and experience may be substituted.

Note: Based upon legislative requirements, some positions may be subject to different minimum qualifications.

All resume submissions must address the preferred criteria for the position, which are listed in the full advertisement, preferably in a separate section of the resume.

We offer competitive salaries and excellent benefits.

To view the complete job announcement and to apply, please visit our website at <http://www.montgomerycountymd.gov/hr/recruitment/applynow.html> and then click on "**Apply Now.**"

Click "**Search Jobs**" and see the full job description under the "**Managerial**" Job Category. Interested candidates must create an account in order to submit a resume.

The requisition number is **IRC30942**

This Recruitment will remain open until filled

Applicants are strongly encouraged to review the ***Helpful Hints when Applying for Jobs*** on the Office of Human Resource's "Apply Now" webpage for important information about the County's application requirements and process.