

DORCHESTER COUNTY FINANCE DEPARTMENT

Accountant

Full time with Benefits

\$55,000 minimum starting salary
(may be higher based on experience)

This position is assigned to the Finance Department. This position carries out senior level accounting and administrative functions primarily, related to grants and contracts ensuring compliance with grantor agency regulation and laws. This position will be responsible for researching grant funding opportunities, prepare applications and administer post grant awards to include preparation of various financial reports.

Minimum Qualifications:

Education: High School/GED with a bachelor's degree in Accounting from an accredited college or university is required.

Experience: A minimum of three years of accounting experience. One year of grant accounting experience is preferred.

A Certified Public Accountant license is preferred.

Must possess a valid Motor Vehicle Operator's License or equivalent.

Complete background check will be conducted including pre-employment drug screening.

To apply submit a completed County application. Applications will be accepted until all positions are filled. For best consideration please return no later than August 24, 2018 to HR, 501 Court Lane, Cambridge, MD 21613. Applications can be downloaded at www.dorchestercountymd.com/