



BALTIMORE COUNTY, MARYLAND
OFFICE OF THE COUNTY AUDITOR

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Fiscal and Policy Analyst (Full-Time)
Starting Salary Range: up to \$70,000 DOQ

The Office of the County Auditor operates as part of the legislative branch of County Government and serves the Baltimore County Council in its legislative oversight function by providing independent auditing and other fiscal services such as economic analysis, revenue forecasting, fiscal impact analysis, budget analysis, and legislative research. The Office's Fiscal and Policy Analysis Unit is responsible for a wide variety of activities, including: supporting the Council's Spending Affordability and Economic Advisory Committees; reporting on the County's economic indicators and revenue/expenditure projections; completing special projects, including policy research, at the request of the County Council; analyzing agency budget requests and the fiscal impact of proposed legislation; and other varied and challenging assignments.

Presently, we are seeking to fill a full-time analyst position. The position is responsible for performing fiscal, policy, and budget analysis and research, as well as completing other projects, as assigned. Duties include thoroughly documenting work methodology and assisting with report drafting.

Required Qualifications:

- Bachelor's degree from an accredited college or university in economics, public policy, public administration, or a closely related field;
- Strong research, quantitative, and analytical skills;
- Excellent written and oral communication skills;
- Enthusiasm for public service and a demonstrated interest in performing policy analysis at the local government level;
- Strong attention to detail, with the ability to remain focused on the big picture;
- Proficiency in performing spreadsheet and database analysis; and
- The ability and willingness to interact with and question agency personnel.

Preferred Qualifications:

- Graduate degree in public policy or a related field; and
- Relevant government, budget, and economic forecasting experience.

The Office offers performance-based compensation and generous benefits, including health insurance and retirement plans, leave time, educational assistance, and alternative work schedules. Conveniently located in the heart of Towson, Maryland.

Qualified candidates should send their resume and cover letter, along with salary requirements and GPA, to: analystposition@baltimorecountymd.gov. Responses received by August 23, 2019 will receive first consideration. EOE