

Accountant III

Location: Queen Anne's County, Centreville, MD 21617

Department: Budget, Finance & IT

Job Status: Full-Time

Rate of Pay: \$58,460 - \$80,000

Closes On: October 2, 2020 at 4:30 PM

Job Summary:

This position is responsible for the County's daily operations relating to payroll and disbursements, some grant reporting, audit and budget workpapers, and assistance with other county departments and outside entities on behalf of the Finance Office. In addition to a high level of task-oriented skills, this position must also be able to conceptualize existing procedures; initiate changes to yield new procedures; manage others to implement such changes; and evaluate the results. Due to time constraints and the high level of expertise required by this work, this position must be able to make these changes without routine intervention from superiors. Instead, this position serves as a resource for his/her superiors in all matters involving operations.

Education/Experience:

Bachelor's degree from an accredited four-year college or university with major course work in Accounting, Finance or Business Administration and a minimum of five (5) years' experience performing comparable public sector accounting duties, governmental or non-profit accounting, or an equivalent combination of education and experience.

Certifications, Licenses, Registrations:

Status as a Certified Public Accountant (CPA) required, preferably in the State of Maryland.

Must possess a class C Maryland motor vehicle operator's license or equivalent or ability to obtain such license within 30 days.

To Apply:

Go to www.qac.org and click on the *EMPLOYMENT* link.