



## Minutes – Quarterly Board of Director’s Meeting

November 6, 2020  
Zoom Conference Call  
9:00 AM

---

### **Board Members Present:**

Joe Beach, Robert Sandlass, Eric Jackson, Robert Burk, Kim Williams, Courtenay Desabaye, Jennifer Diercksen, Bill Early, Diane Fox, Ken Henschen, Rafiu Ighile, Lisa Moody, Tammy Kennedy-Nichols, John Kroll, Ed Leiter, Steve McGibbon, Christina Osborne, Dawn Parks, Jonathan Seeman, Lisa Sesny

### **Committee & Affinity Chairs Present:**

Marty Jacobs, Alex Strate, Michael Walther

### **Staff:**

Jane Ramsey

### **Board Members and Committee/Affinity Chairs Not Present:**

Mark Edwards, Tim Hayden, Steve Kraus, Jennell Rogers, Caroline Sturgis

President Joe Beach called the meeting to order at 9:00 AM.

### **Agenda:**

Approval of Minutes: August 6, 2020 Board of Director’s Meeting  
Amendments and Corrections: Correct spelling of names for Ed Leiter and Jennifer Diercksen  
Motion: Rafiu Ighile  
Second: Ed Leiter  
Approval: Consensus

Treasurer's Report: Provided by Robert Burk

Report Provided in Board Packet

Balance Sheet - Bank Accounts - \$165K; Total Assets - \$174K

FY 21 adopted budget was reduced for virtual conferences; Reserves over 10 months of operating budget

Statement of Activity – Fall conference virtual – reduced revenue and no expenditures; Revenues - \$46,085; Expenditures - \$19,107; Net Operating Revenue - \$23,214

Motion: Eric Jackson

Second: Robert Sandlass

Approval: Consensus

### **Old Business:**

1. Fall Conference Recap – Presented by Michael Walther and Alex Strate  
CLA Hosing Software and technical support - THANK YOU  
Had some minor technical difficulties; remind presenters that they are audible and can be heard by the audience between presentations  
Survey comments were positive  
296 attendees with over 2/3 response to the survey

### **New Business:**

1. Winter Conference – Presented by Michael Walther and Alex Strate  
Virtual Conference  
Agenda Review
  - GASB Update – Dean Mead
  - Federal Legislative Update – Emily Brock
  - State Legislative Update – Kevin Kinnally & Angelica Baily
  - CARES Compliance Update & Strengthening Internal Controls
  - Economic Update – Possible Paid Speaker
2. Spring and Summer Conference Planning
  - Spring – possibility for in person training
  - Summer – Plan for in person training
  - Venus are booked, if needed and can be used
3. Lloyd Jones Scholarship – Presented by Joe Beach and Robert Sandlass
  - Current Process – nominations and submissions electronically
  - Scholarship Amount – Attendance to Summer Conference; two hotel nights; \$200 stipend for expenses (per diem & travel) and membership for the year
  - Concern: Are nominations making it to the committee?
  - No desire to change current process and amount of award
  - Accept applications to award at Spring Conference
  - Early promotion at Winter Conference
  - Contingency plan in case Summer Conference is virtual or cancelled

4. Establish a Budget and Finance Affinity Group – Presented by Jonathan Seeman  
MACO has a Budget and Finance Group  
Need time to focus and carryout. What would be the scope?
  - Budget Best Practices
  - Fiscal Policy
  - GFOA Award Changes and Publication
  - Budgeting Tools
  - Operating and Capital BudgetsDiscussions: Impact on other affinity groups like tax and debt; could open up additional memberships; Ours would be more inclusive as it includes municipalities and affiliates  
Leadership: Joe Beach, Jonathan Seeman, Robert Sandlass

**Committee and Affinity Group Reports:**

1. Membership: Provided by Christine Osborne  
As of November – 578 members; no impact on membership by the pandemic  
Email and membership flyer for Delaware counterparts; have had some interest, but no new members yet
2. Sponsorship: Provided by Tammy Kennedy-Nichols  
FY2020 was good - \$59K compared to FY19 of \$51K  
Concern for FY2021 – currently \$32,500  
Many are pulling back or hesitant due to budget constraints and getting their money's worth  
Videos of sponsors during conferences are great; consider continuing for in-person conferences
3. Communications:  
Mark Edwards not on call  
Joe Beach encouraged updates to the newsfeed on the website – contact himself or Jane
4. GFOA Rep: Provided by Lisa Sesny  
CPFO Program Changes – 7 exams; to begin in January  
Budget Award Changes – virtual training is available  
Annual GAAP Update Training  
Annual Conference: June 27-30 in Chicago; Also, a virtual training conference from July 12 – 23  
New Ethics Course training  
Add to website: Virtual interactive training for budget awards (Promote)
5. Education: Provided by Jennifer Diercksen  
Intermediate Government Seminar  
Blue Book updated in late July; Uniform Guidance updated; therefore, training needs to be updated.  
Looking to update materials with a Spring seminar

## CPFO

New program rolls out in January

Anne Shawver has indicated no live or virtual trainings are taking place at this time due to the changes

Next conference: highlight the CPFO program; survey regarding interest and training for the 7 courses

GFOA Woman's Group and Black Caucus will be providing scholarships - \$600 per year

6. By-laws: Provided by Joe Beach  
No updates
7. Long Range Planning: Provided by Joe Beach  
No updates
8. Nominating Committee: Provided by Robert Sandlass  
Cleaning up roster with Dawn Parks  
Will be bringing forth nominees in the winter for the summer ballot
9. Lloyd Jones Scholarship: Provided by Robert Sandlass  
Nothing additional than what has already been discussed (see new business)
10. Young Professionals Affinity Group: Provided by Michael Walther  
Nothing to report
11. Investment & Treasury Management Affinity Group: Provided by Tim Hayden and Rob Burk  
No new activity  
They have interested speakers and sponsors lined up for the next meeting  
Cash Management day will be virtual
12. Tax Affinity Group: Provided by Eric Jackson & Daniel Lewis  
Meeting held on October 15, 2020; Discussed tax sale; speaker discussed payments and new products available; legislative update  
Next Meeting is scheduled for November 19, 2020; Speaker – Joseph Dudek to speak about recordation and transfer taxes
13. GASB Affinity Group: Provided by Bill Early  
Nothing scheduled at this time  
First of the year, will be concentrating on GASB 84 and GASB 87  
Additional Seminars: CARES – extended, deep dive would be of great interest  
CLA Government Training Day (webinar) is coming up
14. Debt Affinity Group:  
Jennell Rogers not on call

15. Retiree Group: Provided by Marty Jacobs

Reached out to other retirees

Copies of two documents attached to Board Packet related to personal finances

Power of Attorney

Healthcare Directive

Maybe have Assistant AG or Wilmington Trust to go over and discuss at a future meeting

Another idea – estate planning

**Other Business:**

1. Recognition for Keith Novak (official retire date is December 31)  
Possibilities: honorary membership; Keith to speak at Summer conference
2. Discussions regarding teleworking and what Governments are doing
3. Discussions regarding Governments training and travel budgets
4. Discussions on the election results and impact o local governments

Meeting Adjourned by Joe Beach at 10:49 AM

Motion: Rafiu Ighile

Second: John Kroll

Approved: Consensus

**Next Meeting:**

Winter Conference – Friday January 29, 2021 - virtual

Board Meeting – Friday, February 5, 2021 -