



MARYLAND DEPARTMENT OF TRANSPORTATION
invites applications for the position of:

Accountant Lead Specialized

SALARY:	\$50,971.00 - \$81,596.00 Annually
OPENING DATE:	02/05/21
CLOSING DATE:	02/22/21 11:59 PM
DESCRIPTION:	

OPEN RECRUITMENT

If you have ever taken a flight from BWI Thurgood Marshall Airport; renewed your Maryland driver's license; traveled to an Orioles game on the Light Rail; embarked on a cruise from the Port of Baltimore; received roadside assistance from CHART Emergency Patrol; reduced your commute time by using one of Maryland's toll roads; or applied for Minority Business Enterprise (MBE) certification, then you have experienced some of the superb services provided by the Maryland Department of Transportation (MDOT).

MDOT has various careers for people of all experiences, backgrounds, and abilities who come together to contribute to one mission—connecting our customers to life's opportunities. Join us in serving our Maryland residents, visitors, and businesses!

The Accountant Lead Specialized is the lead level of advanced accounting work in the areas of cost accounting, systems accounting, federal fund accounting, or bond and loan accounting. This position assigns, reviews, and approves the work of and trains lower-level accountants performing cost accounting, systems accounting, federal fund accounting, or bond and loan accounting duties. Duties include but are not limited to: Provides advice and guidance to lower-level Accountants in the resolution of complex problems; performs advanced level accounting in the preparation of financial records, reports and statements for use by management; and reviews and authorizes detailed costs, systems changes, federal fund distributions or bond and loan records for inclusion in the general accounting system.

The current vacancy exists at the Maryland Department of Transportation State Highway Administration (MDOT SHA) in Baltimore City, MD. The eligible list resulting from this recruitment may be used to fill Accountant Lead Specialized vacancies throughout the Maryland Department of Transportation.

MDOT offers a generous and competitive benefits package. You can learn about our amazing benefits here: [MDOT Benefits](#)

QUALIFICATIONS:

MINIMUM QUALIFICATIONS:

Education: A Bachelor's degree in Accounting from an accredited college or university, including or supplemented by three credit hours in auditing.

Experience: Four years of experience examining, analyzing, and interpreting accounting systems, records, and reports by applying generally accepted accounting principles **to include two years performing advanced duties in the areas of cost accounting, systems accounting, federal fund accounting, or bond and loan accounting.**

Consideration for employment may be based solely on the contents of your application; therefore, it is essential that you provide complete and accurate information. Please include all relevant experience on your application. This includes, but is not limited to, full or part time, volunteer, military, acting capacity, or any other experience that is relevant to the position you are applying.

If you have held more than one position at the same employer, please list each position that you held and the length of time that you held each position.

Notes:

1. Candidates may substitute a bachelor's degree from an accredited college or university with thirty credit hours in Accounting and related courses, including or supplemented by three credit hours in auditing for the required

education.

2. Applicants who have met the requirements for admission to the CPA examination prior to July 1, 1974 will be considered to have met the educational requirement referenced above.
3. Possession of a certificate as a Certified Public Accountant or a master's degree in accounting from an accredited college or university may be substituted for one year of the required general accounting experience.
4. Applicants may substitute one year of professional auditing experience for one year of the required general accounting experience.
5. Candidates may substitute U.S. Armed Forces military service experience in the Accounting Officer classification or Financial management specialty codes in the Accounting field of work on a year-for-year basis for the required experience.

LICENSES & CERTIFICATIONS:

None.

ADDITIONAL INFORMATION:

TO APPLY: You must complete a MDOT employment application (DTS-1) online to be considered for this recruitment. RESUMES CANNOT BE SUBSTITUTED FOR THE MDOT EMPLOYMENT APPLICATION. **No paper applications will be accepted.**

Selected candidates may be subject to background and reference checks.

You may apply online at: <https://www.governmentjobs.com/careers/mdotmd>. Applications must be submitted online by **11:59 pm on 2/22/2021.**

Appropriate auxiliary aids and services for qualified individuals with disability will be provided upon request. Please notify in advance. MD Relay Service Number (711). Bilingual applicants are encouraged to apply.

IMPORTANT: Due to current operational limitations caused by COVID-19, we are only providing *electronic* notifications of your application status to the email address provided on the application. We will not send paper notifications, regardless of notification preference listed on the application. It is the applicant's sole responsibility to ensure the email address provided is accurate and the account is reviewed regularly. *Timely attention to application notifications is important.* Your email provider may have security levels which disrupt our email receipt. We suggest monitoring all email folders, including Spam or Junk, as needed. You can also access all notifications through your [governmentjobs.com](https://www.governmentjobs.com) account.

The Maryland Department of Transportation is not sponsoring new employees in application of the H-1B Visa or providing an extension of an existing H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration Reform and Control Act of 1986. Federal regulations prohibit H1B Visa candidates from paying sponsorship fees, all sponsorship fees must be assumed by the potential employer.

Applicants who have education obtained outside of the U.S. will be required to provide proof of the equivalent U.S. education as determined by a foreign credential evaluation service, such as the National Association of Credential Evaluation Services (<http://www.naces.org>) or World Education Services: International Credential Evaluation (<https://www.wes.org/>).

The incumbent in this position may be a member of a covered bargaining unit.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. MDOT does not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

Issue date: 2/5/21

Accountant Lead Specialized Supplemental Questionnaire

- * 1. Do you have three (3) credits in Auditing?
Yes No

- * 2. If "Yes", please state where and when the course was taken. If "No", please write N/A.
- * 3. I understand that in order to meet the minimum qualifications, all accounting experience must have been obtained AFTER the possession of a Bachelor's degree in accounting or possession of a Bachelor's degree with 30 credits in accounting and related courses. To acknowledge this statement, please type your name.
- * 4. If you do not have a degree in accounting, please list 30 credits in accounting and related courses. Please state where and when these courses were taken. If you do not possess this or have already indicated that you possess an Accounting degree, please write N/A.
- * 5. Do you have two or more years of experience performing advanced duties in the areas of cost accounting, systems accounting, federal fund accounting, or bond and loan accounting?
- * 6. If you answered "Yes" to the above question, please describe your experience performing advanced duties in cost accounting, systems accounting, federal fund accounting, or bond and loan accounting. Please list where and when you performed these duties. Please see resume is not an acceptable answer and your application may be disqualified. If you answered "No" to the above question, please type N/A.
- * Required Question