



Accountant/Auditor III, Grade 23
Department of Finance
Montgomery County Government
Rockville, Maryland
\$61,189 - \$101,350

This recruitment is being used to fill current and future vacancies in the Department of Finance.

The Department of Finance is recruiting for an Accountant/Auditor as part of their mission to prudently manage financial operations, recommend and implement sound fiscal policies, safeguard public assets, and encourage a safe environment on public property. The selected employee will perform professional accounting/auditing work. The employee must understand Government Accounting Standards Board (GASB) accounting standards and other requirements related to governmental, enterprise, special revenue, internal service, and fiduciary funds, and County grants, capital projects, retiree pension payroll, and fixed assets; Federal OMB cost principles; and the budgeting and accounting procedures for capital projects with grant and/or debt funding sources. Employee will be expected to be proficient in using ERP accounting systems and other current technology.

Duties may include, but are not limited to: preparing analyses of statements and reports and making recommendations regarding the analyses; preparing records for the disbursement of funds; preparing financial statements and disclosures for the Annual Financial Report; reconciling accounts in preparation of year-end closings; serving as financial resource person; preparing and analyzing bank reconciliation statements and preparing expenditure or grant reports; and preparing and accounting for retirees' pension payroll along with the associated Maryland State Tax withholding and IRS reporting.

A criminal background and credit history check will be conducted on the selected candidate prior to appointment and will be a significant factor in the hiring decision.

Position may be filled at the Accountant/Auditor I or II levels:

Accountant/Auditor I - Salary: \$48,566 - \$80,086

Accountant/Auditor II - Salary: \$55,771 - \$92,211

Minimum Qualifications:

Education: Graduation from an accredited college or university with a Bachelor's degree in accounting; or a bachelor's degree in Business Administration or Public Administration or a related field with a major of accounting coursework.

Experience: Three (3) years of experience performing professional accounting work comparable to the Accountant/Auditor II.

Substitution: Certification as a Certified Public Accountant (CPA) may be substituted for a degree in Accounting or a major in Accounting.

If filled at the Accountant/Auditor I or II levels:

Accountant/Auditor I - specific Bachelor's Degree and 1 year of experience.

Accountant/Auditor II - specific Bachelor's Degree and 2 years of experience.

PREFERRED CRITERIA

All applicants will be reviewed by OHR for minimum qualifications. Those applicants who meet minimum qualifications will be rated "Qualified," placed on the Eligible List, and may be considered for interview.

If selected for consideration for this position, you may be required to provide evidence that you possess the knowledge, skills, and abilities indicated on your resume.

Montgomery County Government offers competitive salaries and excellent benefits.

To view the complete job announcement and to apply, please visit our website at <https://www.montgomerycountymd.gov/HR/Recruitment/MCGCareers.html>

and click on the "Search for Jobs at MCG" tab.

Read the full job description under the "General Professional" Job Category.

The requisition number is **IRC53302**.

Interested candidates must create an online account in order to apply.

This Recruitment will close February 15, 2022

All resume submissions must address the **preferred criteria** for the position, which are listed in the full advertisement, preferably in a separate section of the resume.

Applicants are strongly encouraged to review the Resume Preparation Tips listed under the "Resources" tab on the Office of Human Resource's MCG Careers webpage.

EOE. M/F/H.