



City of Gaithersburg, MD

Finance Systems Support Manager

The City of Gaithersburg is searching for an experienced Finance Systems Support Manager to manage, maintain, and provide support services for finance-related information systems and technology programs used by the Department.

As the Finance Systems Support Manager, you will be responsible for configuring, supporting, managing, and administering finance-related computer applications in support of the City's finance operations; providing advanced technical computer expertise and end user support on finance-related applications (such as Munis financial management, Kronos timekeeping management, and ADP Payroll); troubleshooting and resolving operational and applications problems; planning, organizing, and conducting training for personnel; and coordinating departmental information technology functions with other City departments.

Must be self-motivated, action-oriented, and deadline-driven, and a resourceful and fast learner who has advanced knowledge/understanding of and experience managing a variety of finance-related information systems. Customer service is a top priority; good judgment, strong initiative, and outstanding collaborative and interpersonal skills are essential.

What you will need to be considered:

- Bachelor's Degree in Management Information Systems, Computer Science, Business Administration, Finance, Accounting, or closely related field.
- At least 5 years of relevant work experience in automated business systems environments, budgeting, accounting, finance, or related field.
- At least 2 years of experience in technology project management.
- A demonstrated high level of project accountability and ownership.
- Either a Certified Associate in Project Management (CAPM) or Project Management Professional (PMP) certification is preferred.
- A great attitude and excellent customer service and verbal/written communication skills.
- Or any acceptable equivalent combination of education, experience, and training that provides the required knowledge, skills, and abilities.

Starting salary negotiable within the range (\$76,160 - \$124,140) DOQ. Comprehensive benefits package.

The position will remain open until filled. Interested candidates must apply online at:

<https://www.governmentjobs.com/careers/gaithersburgmd/jobs/3463672>