



Accountant/Auditor Supervisor (General Accounting Supervisor), Grade 26
Department of Finance
Montgomery County Government
Rockville, Maryland
\$70,377 - \$116,825

This recruitment supersedes the previous recruitment for this position. Candidates must reapply in order to be considered.

The mission of the Department of Finance is to prudently manage financial operations, recommend and implement sound fiscal policies, safeguard public assets, and encourage a safe environment on public property. The Department of Finance is responsible for the financial administration of the County government, including accounting and payroll, debt and cash management, tax billing and revenue collection, economic and revenue forecasting, and risk management.

The department is hiring Accountant/Auditor Supervisor (General Accounting Supervisor) positions which are responsible for the units that account for the County's Funds (examples provided in parentheses), including: General, Capital Projects, Debt Service, Special Revenue (Fire, Mass Transit), Enterprise (Solid Waste, Parking), Internal Service (Health Benefits, Risk Management), Trust (retirement plans and OPEB), and Custodial Funds. Accounting Supervisor positions may also supervise fixed asset and long-term debt accounting, bank reconciliation program, or financial reporting for the County's financial statements and act as liaison with County Component Unit agencies and selected other departments and funds.

Supervisory responsibilities include supervision of accounting staff; liaison to department staff; planning, coordinating and directing the activities of the funds/programs. Technical accounting responsibilities include performing complex accounting analysis and research utilizing an in-depth knowledge of governmental accounting standards (GASB); analyzing and implementing new accounting standards; preparing and reviewing the financial statements and related disclosures for publication in the County's Annual Comprehensive Financial Report (ACFR), and supporting reconciliations, analysis and work papers; production of reports such as interim financial statements, State Uniform Financial Report, Debt Service Booklet, Popular Annual Financial Report (PAFR) and abandoned property reports; providing ongoing technical advice and consultation on technical accounting issues; and preparing and reviewing financial transactions. Responsibilities also include recommending and implementing business process improvements, written communication of audit, control and process deficiencies and participating in research and resolution of system-related issues. Accounting Supervisors are also responsible for accounting and reporting of grants administered within the County.

The Accounting Supervisor is highly proficient in governmental accounting standards, and as such, is required to have considerable accounting knowledge and experience; the position also requires considerable experience with automated financial systems, preferably Oracle eBusiness and Business Intelligence reporting tools, and software tools such as Excel, Access, Word, and PowerPoint. Previous government accounting experience is preferred. Applicants who are Certified Public Accountants (CPAs) should confirm such active certification by including their CPA number, the state of issue and whether the license is active or inactive.

Competitive Benefits

As a supervisor of unionized employees, this position has a responsibility for fostering a positive labor relations environment based on mutual trust, respect, and cooperation.

A criminal background and credit history check will be conducted on the selected candidate prior to appointment and will be a significant factor in the hiring decision.

Minimum Qualifications:

Education: Graduation from an accredited college or university with a bachelor's degree in accounting; or a bachelor's degree in Business Administration or Public Administration or a related field with a major of accounting coursework.

Experience: Considerable (i.e., five (5) years) professional experience in a financial accounting, auditing or business administration field at the full performance level or 2 (two) years of experience performing work as a senior-level accountant and/or auditor.

Substitution: Certification as a Certified Public Accountant (CPA) may be substituted for a degree in Accounting or a major in Accounting.

PREFERRED CRITERIA

All applicants will be reviewed by OHR for minimum qualifications. Those applicants who meet minimum qualifications will be rated "Qualified," placed on the Eligible List, and may be considered for interview.

If selected for consideration for this position, you may be required to provide evidence that you possess the knowledge, skills, and abilities indicated on your resume.

Montgomery County Government offers competitive salaries and excellent benefits.

To view the complete job announcement and to apply, please visit our website at <https://www.montgomerycountymd.gov/HR/Recruitment/MCGCareers.html>

and click on the "Search for Jobs at MCG" tab.

Read the full job description under the "General Professional" Job Category.

The requisition number is **IRC53762**.

Interested candidates must create an online account in order to apply.

This Recruitment will close March 25, 2022

All resume submissions must address the **preferred criteria** for the position, which are listed in the full advertisement, preferably in a separate section of the resume.

Applicants are strongly encouraged to review the Resume Preparation Tips listed under the "Resources" tab on the Office of Human Resource's MCG Careers webpage.

EOE. M/F/H.